



north lake tahoe  
Incline Village/Crystal Bay Visitors Bureau

**AGENDA**  
**Board Meeting**  
**Lake Tahoe Incline Village Crystal Bay Visitors Bureau**  
**Wednesday June 21<sup>st</sup>, 2017 3:00 pm**

The Board of Directors of the Lake Tahoe Incline Village Crystal Bay Visitors Bureau will hold their monthly meeting on Wednesday June 21<sup>st</sup>, 2017 beginning at 3:00 pm. The meeting will be held at the Incline Village Crystal Bay Visitor Bureau office located at 969 Tahoe Blvd, Incline Village, NV 89451.

Public Comment will be at the beginning and ending of this meeting, and is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. Agenda items may be taken out of order, may be combined for consideration by the Board, and may be removed from the Agenda at any time. Members of the public desiring to speak must complete a “Request to Speak” form and return it to the IVCBVB clerk at the beginning of the meeting. Comments based upon viewpoint may not be restricted by the Board.

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| <b>I. Call to Order/Roll Call</b>   | <b>Bill Wood</b>    |
| <b>II. PUBLIC COMMENT – Pursuant to NRS 241.020</b><br><b>This is the time for public to comment on any matter whether or not it is included on the Agenda of this meeting.</b> | <b>Bill Wood</b>    |
| <b>III. Approval of Agenda (For Possible Action)</b>  | <b>Bill Wood</b>    |
| <b>IV. Approval of May Board Minutes (For Possible Action)</b>  | <b>Bill Wood</b>    |
| <b>V. Review of May Financial Statements</b><br><b>(For Possible Action)</b>  | <b>Andy Chapman</b> |
| <b>VI. Discussion and Final Approval of FY 2017/18 Budget</b><br><b>(For Possible Action)</b>   | <b>Andy Chapman</b> |
| <b>VII. Appointment of IVCBVB Board Member</b><br><b>(For Possible Action)</b>  | <b>Andy Chapman</b> |
| <b>VIII. FY 2017/18 Board Officer Appointment</b><br><b>(For Possible Action)</b>   | <b>Andy Chapman</b> |
| <b>IX. Appointment of NLT Marketing Coop Committee Members</b><br><b>(For Possible Action)</b>  | <b>Andy Chapman</b> |

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| <b>X. Review and Approval of FY 2017/18 Partnership Funding (For Possible Action)</b>                                    | <b>Andy Chapman</b> |
| <b>XI. Review and Possible Approval of Host Compliance Project (For Possible Action)</b>                                 | <b>Andy Chapman</b> |
| <b>XII. Review of May Dashboard Report</b>   | <b>Andy Chapman</b> |
| <b>XIII. Coop Departmental Reports</b>   | <b>Andy Chapman</b> |
| <b>a. Conference Sales</b>   |                     |
| <b>b. Leisure Sales</b>  |                     |
| <b>c. Website Content</b>  |                     |
| <b>d. Communications/Social</b>  |                     |
| <b>e. Advertising</b>  |                     |
| <b>XIV. Management Reports</b>   | <b>Staff</b>        |
| <b>a. Operations &amp; Finance Director Report</b>   |                     |
| <b>b. Business Development Manager Report</b>  |                     |
| <b>c. CEO Written Report</b>   |                     |
| <b>XV. FY 2016/17 CEO Performance Review Process and Timeline</b>  | <b>Andy Chapman</b> |
| <b>XVI. Old Business</b>   | <b>Bill Wood</b>    |
| <b>XVII. New Business</b>  | <b>Bill Wood</b>    |
| • <b>Update NLTRA CEO Hiring Process</b>   |                     |
| <b>XVIII. Director Comments</b>  | <b>Bill Wood</b>    |
| <b>XIX. PUBLIC COMMENT – Pursuant to NRS 241.020</b>   | <b>Bill Wood</b>    |
| <b>This is the time for public to comment on any matter whether or not it is included on the Agenda of this meeting.</b> |                     |
| <b>XX. Adjournment – (For Possible Action)</b>   |                     |

Physically disabled persons desiring to attend should contact Ava Hinojosa at (775) 832-1606. Support materials can be found at <https://www.gotahoenorth.com/north-lake-tahoe/business-community/incline-village-crystal-bay-visitors-bureau/>

**Public Postings:**

**Incline Village Post Office  
Crystal Bay Post Office  
Incline Village Crystal Bay Visitor Bureau**

**IVGID Office  
Incline Justice Court  
Nevada notices - <http://www.notice.nv.gov>**