



north lake tahoe
Incline Village/Crystal Bay Visitors Bureau

AGENDA
Board Meeting
Lake Tahoe Incline Village Crystal Bay Visitors Bureau
Friday, April 20th 2018 3pm

The Board of Directors of the Lake Tahoe Incline Village Crystal Bay Visitors Bureau will hold their monthly meeting on Friday April 20th, 2018 beginning at 3:00pm. The meeting will be held at the Incline Village Crystal Bay Visitor Bureau office located at 969 Tahoe Blvd, Incline Village, NV 89451.

Public Comment will be at the beginning and ending of this meeting, and is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. Agenda items may be taken out of order, may be combined for consideration by the Board, and may be removed from the Agenda at any time. Members of the public desiring to speak must complete a “Request to Speak” form and return it to the IVCBVB clerk at the beginning of the meeting. Comments based upon viewpoint may not be restricted by the Board.

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| I. Call to Order/Roll Call | Heather Bacon |
| II. PUBLIC COMMENT – Pursuant to NRS 241.020
This is the time for public to comment on any matter whether
or not it is included on the Agenda of this meeting. | Heather Bacon |
| III. Approval of Agenda (For Possible Action) | Heather Bacon |
| IV. Approval of March Board Minutes (For Possible Action) | Heather Bacon |
| V. IVCBVB Bylaw Review and Discussion
(For Possible Action) | Andy Chapman |
| VI. North Lake Tahoe Coop Agreement Review Discussion
(For Possible Action) | Andy Chapman |
| VII. Review of March Board Retreat Outcomes | Andy Chapman/
Heather Bacon |
| VIII. Review of March 2017/18 Financial Statements
(For Possible Action) | Andy Chapman/Greg Long |
| IX. Review of FYE 2017/18 Budget Reforecast
(For Possible Action) | Andy Chapman/Greg Long |
| X. Review and input on Draft FYE 2018/19 Revenue Forecast | Andy Chapman |

- XI. Review of March Dashboard Report** **Andy Chapman**
- XII. Coop Departmental Reports** **Andy Chapman**
- a. Conference Sales
 - b. Leisure Sales
 - c. Website Content
 - d. Communications/Social
 - e. Advertising
- XIII. Management Reports** **Staff**
- a. Operations Report
 - b. Business Development Manager Report
 - c. President/CEO
- XIV. Old Business** **Heather Bacon**
- XV. New Business** **Heather Bacon**
- XVI. Director Comments** **Heather Bacon**
- XVII. PUBLIC COMMENT – Pursuant to NRS 241.020** **Heather Bacon**
This is the time for public to comment on any matter whether or not it is included on the Agenda of this meeting.
- XVIII. Adjournment – (For Possible Action)**

Physically disabled persons desiring to attend should contact Alex Blevins at (775) 832-1606.

Support materials can be found at <https://www.gotahoenorth.com/north-lake-tahoe/business-community/incline-village-crystal-bay-visitors-bureau/>

Public Postings:

Incline Village Post Office

Crystal Bay Post Office

Incline Village Crystal Bay Visitor Bureau

IVGID Office

Incline Justice Court

Nevada notices - <http://www.notice.nv.gov>